

6 panel 8.5x11 Tri Fold - Outside
Template
25.5 x 11

Page 4

Blue Line — Indicates a safe zone for the text.
Don't put the text over the blue line it will be
cut off.

Red Line — Indicates the Cut or the Final Size
of the document.

Perforated Red Line — Indicates Fold Line

Green Area — Indicates the Bleed area.
Bleed is extended background around the
edges which is cut off after printing
to prevent not showing white lines around the
edges.

In general you need to add .125" (1/8") bleed
around the edges to the page size.
For example the file size for the 8.5x11
Brochure will be 8.75x11.25.



BACK
Page
when folded

FRONT
Page
when folded

Fold Line

Fold Line

Safe Zone - No Text over the Blue Line - Set Margins to .25"

6 panel 8.5x11 Tri Fold - Inside
Template
25.5 x 11

Page 1

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Page 2

Page 3

Fold Line

Fold Line

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